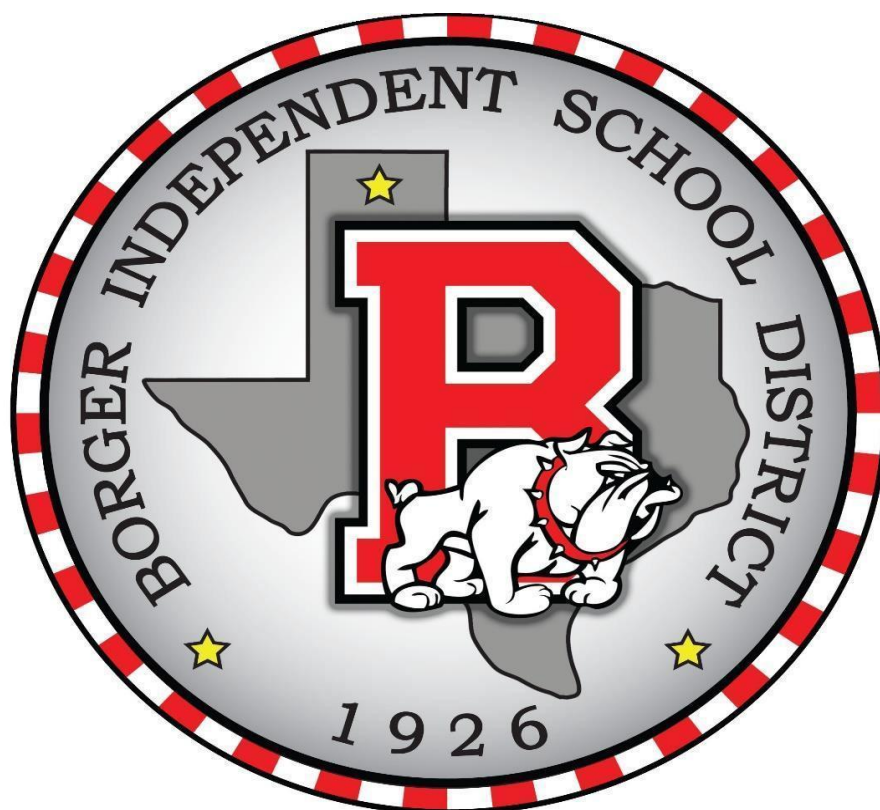


Borger Middle School

Appendix to the
Borger ISD Student
Handbook



2023-2024

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Borger Middle School

1321 South Florida

Borger, TX 79007

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BORGER MIDDLE SCHOOL CAMPUS DIRECTORY

Principal- Luke Welch

Assistant Principal – Judy Riggle

Counselor – Shea Shackelford

Nurse – Cheyenne Tracy

Nurse Assistant – Jessica Hiberd

Bell Schedule

7th Grade

*Professional Period	7:45 - 8:10
First Hour	8:15 - 9:03
Second Hour	9:07 - 9:55
Third Hour	9:59 -10:47
Fourth Hour	10:51 - 11:39
Fifth Hour	11:43 - 12:07
Lunch	12:11 - 12:41
Sixth Hour	12:45 - 1:09
Seventh Hour	1:13 - 2:01
Eighth Hour	2:05 - 2:53
Ninth Hour	2:57 - 3:45

8th Grade

*Professional Period	7:45 - 8:10
First Hour	8:15 - 9:03
Second Hour	9:07 - 9:55
Third Hour	9:59 -10:47
Fourth Hour	10:51 - 11:39
Fifth Hour	11:43 - 12:07
Sixth Hour	12:11 - 12:35
Lunch	12:39 - 1:09
Seventh Hour	1:13 - 2:01
Eighth Hour	2:05 - 2:53
Ninth Hour	2:57 - 3:45

*Professional Period is a time that teachers will be on campus. Tutoring may be available during that time.

Perfect Attendance

Students are encouraged to attend school every day throughout the calendar school year. Students who attend school without any absences may receive perfect attendance rewards after each six weeks.

CAFETERIA

Line Behavior

1. The student should get into a line upon entering the cafeteria.
2. No student should sit and wait for the lines to shorten.
3. Once in a line the student should remain in that line.
4. No line hopping or cutting in line and no visiting on the way to get into line.

Table Behavior

1. Students may be assigned seats. If seats are not assigned, students may sit at any table they choose. Saving seats or creating designated tables is not allowed.
2. There should only be 12 students at a table. If there are more than 12, the last one to sit down will be asked to move.
3. Once seated at a table the student should remain seated except to empty his/her tray or to get additional food. After emptying their tray or getting food students should return to the same table.
4. Students should remain seated until dismissed to leave the cafeteria. No table hopping to visit.
5. Keep your hands and feet to yourself.

Noise in the Cafeteria

1. Noise should be kept at a minimum in the cafeteria.
2. There should be no yelling or loud talking.
3. Students should talk at the same level that they use in the classroom.

Trash

1. Students are responsible to clean up their area after finishing their meal.
2. There should be no trash left on the floor or table.

Dismissal from the Cafeteria

1. When students are dismissed to leave the cafeteria, they should leave in an orderly fashion.
2. There should be no pushing, no shoving, no jumping on each other, no hitting.
3. Students should follow instructions at dismissal.
4. Students will be respectful of classes in session as they go down the hall.

CONDUCT

Behavior Guidelines for Athletic Events

During home games, BMS students are expected to behave in a manner that promotes enjoyment of the game for themselves and those spectators around them. Behavioral expectations are the same as when on campus at BMS. Any misbehavior will be addressed at the event and discipline may be assigned during the regular school day. This includes immediate removal from the event and/or being not allowed to attend future events.

Students will remain with their parents or in BMS student section unless going to the concession stands or restroom during an event. .

END-OF-COURSE (EOC) ASSESSMENTS FOR STUDENTS

For the 2023-2024 school year, end-of-course (EOC) assessments will be administered for the following courses: **Algebra I**

Satisfactory performance on the applicable assessments will be required for graduation and will also affect the plan under which the student may graduate.

Normally, there will be three testing windows during the year in which a student may take an EOC assessment, which will occur during the fall, spring, and summer months. However, for eighth grade students taking the Algebra I EOC, only a spring and summer administration will be available.

A student must achieve a cumulative score. To determine whether the student meets the cumulative score, the student's EOC assessment scores in each content area will be added together. If the student's total score on the assessments within the content area is not equal to or greater than the cumulative score set by TEA, the student may retake any of the assessments in that content area until the student achieves the cumulative score. A student who does not achieve the minimum required score on any individual assessment will be required to retake that assessment.

A student may choose to retake an EOC assessment in situations other than those listed above as well.

BMS Assessment Dates

Assessment	Grades	Dates
TELPAS	7th & 8th	February 19 - March 29, 2024
STAAR Reading	7th & 8th	April 9-19, 2024
STAAR Science & Social Studies	8th	April 16-26, 2024
STAAR Math	7th & 8th	April 23 - May 3, 2024
STAAR ALT	7th & 8th	March 25 - April 26, 2024

EXTRACURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS

Participation in school-sponsored activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students; participation, however, is a privilege, not a right.

Eligibility for initial and continuing participation in many of these activities is governed by state law and the rules of the University Interscholastic League (UIL)—a statewide association overseeing inter-district competition. If a student is involved in an academic, athletic, or music activity governed by UIL, the student and parent are expected to know and follow all rules of the UIL organization. [See <http://www.uil texas.org> for additional information.]

Student safety in extracurricular activities is a priority of the district. The equipment used in football is no exception. As a parent, you are entitled to review the district's records regarding the age of each football helmet used by the campus, including when a helmet has been reconditioned.

The following requirements apply to all extracurricular activities:

- A student who receives at the end of a grading period a grade below 70 in any academic class may not participate in extracurricular activities for at least three school weeks.
- A student with disabilities who fails to meet the standards in the Individualized Education Program (IEP) may not participate for at least three school weeks.
- An ineligible student may practice or rehearse.
- The District shall make no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. A student shall be allowed in a school year a maximum of 20 extracurricular absences not related to post-district competition and absences as needed for post- district and state competition. FM (Local)
- All extracurricular activities and public performances, whether UIL activities or other activities approved by the board, are subject to these restrictions.
- An absence for participation in an activity that has not been approved will receive an unexcused absence.

Standards of Behavior

Sponsors of student clubs and performing groups such as the band, choir, and athletic teams may establish standards of behavior—including consequences for misbehavior—that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by local policy will apply in addition to any consequences specified by the organization’s standards of behavior.

Offices and Elections

We encourage every student to find his or her place in some phase of school life in addition to his or her regular class work. We have several activities which afford the students many opportunities for developing talents, broadening social contacts, and building character. All school approved clubs and organizations are under the supervision of a faculty sponsor and they are coordinated through the administration.

Borger Middle School has outlined office and election holding criteria below. Leadership training and the lessons in citizenship that holding officer elections pose are an important part of the educational program. BMS wants and deserves students with leadership potential and good citizenship to represent it.

Each club and organization elects its own officers, holds meetings, and conducts the business of the organization in an orderly manner.

Becoming a Candidate

A student having the required grade average, a good disciplinary record, and a desire to serve may submit his or her name as a candidate for office by filing with the sponsor a letter stating his or her desire.

A screening committee composed of principals, counselors, class sponsors and/or other faculty members shall review the letters of nomination the day after the filing deadline. The committee will determine whether the student is eligible for office, based upon standards detailed below.

Candidates for all leadership positions and social honors approved by the screening committee, must have maintained a good discipline record, and must have attended a District school the previous semester. A student shall be ineligible if he or she, in either the previous or current semester, has been assigned to a DAEP, OSS, ISS (5 days or more), or has been expelled.

Campaigning

An election application will be filed with the sponsor. All candidates will be expected to present themselves with dignity. Good taste and school policy will govern campaign activities. Each candidate must be present at all mandatory meetings prior to election. Campaign speeches presented by the candidates will be viewed by students. All speeches need to pertain to the election platform and be approved by the student council sponsor prior to the assembly. Elections will follow immediately after campaign speeches are presented.

Special Requirements: Leadership positions

All students serving in leadership positions must be enrolled for the full school year while serving. “Leadership Positions” addressed in this section are listed below, together with special requirements for each.

	Grade*	F**
	<u>Requirement</u>	<u>Rule</u>
Student Council Officers	85	yes
Class Representatives	80	yes

A student serving in one of these leadership positions shall be removed from office if the student is assigned to DAEP, OSS, ISS (5 or more days), or expelled from school.

* Grade requirements apply for the semester prior to the student’s seeking office. Grade requirements must

be maintained by the student for each six-week grading period. A student serving in a leadership position will be placed on probation if he or she fails to maintain the required average for the six weeks grading period.

** A student serving in an office and receiving a grade of "F" at the end of any eligibility period shall be placed on academic probation. The student will be removed from office if he or she makes an "F" for the semester grade or makes an "F" two consecutive eligibility periods.

Some performing groups have developed additional standards of behavior and academic achievement.

Student Council

It shall be the duty of the council to cooperate with the authorities of the school in promoting the welfare of the student body and to confer with the administration about possible improvements in plans, policies, and practices.

Student Council Elected Offices

President, Vice-President, Secretary, Treasurer, Historian

Those seventh-grade students wishing to become a candidate for one of these offices must submit to a properly filled out petition to the student council sponsor. If that person meets the necessary criteria, he or she will be placed on the ballot.

BMS student council officers should be models of proper student conduct. For this reason, it is necessary that students seeking a position on the council meet the following standards:

- *Grades* – May have no core grade average (average of 1st through the 5th six weeks) lower than an 85.
- *Absences* – May not have absences equaling more than 10 % of the total number of school days for the year to date (exception: medical absences with doctor's excuse).
- *Discipline Referrals* – The student shall not be allowed to run for office if the student is assigned to DAEP, OSS, ISS (5 or more days), or expelled from school in either the previous or current semester.

Student Council Election Process

- Teacher recommendations will count as 60 % towards the final tally.
- Student vote will count as 40 % towards the final tally.
- Per request, the parents of a candidate may view the results.

Student Council Code of Conduct

- *Grades* – Student council officers may have no six weeks grade lower than an 85 (average of all core classes) during their terms of office.
- *Absences* – Student council officers must comply with mandatory attendance laws during their terms of office.
- *Discipline Referrals* – The officer shall be removed from office if the student is assigned to DAEP, OSS, ISS (5 or more days), or expelled from school.

Procedures for Removal from Office

- First offense – Conference with the principal, Student Council sponsor, parent and student
- Second offense – minimum three-week suspension from all student council activities
- Third offense – removal from office
- *Special note* – any violation in regard to alcohol and/or drugs will result in immediate removal from office. DAEP or OSS will result in removal.

Duties of Student Council Officers

BMS officers must participate in 90% of all student council activities.

National Junior Honor Society

Membership in NJHS is an honor bestowed upon the student.

Selection for membership is by a faculty council and is based on outstanding scholarship, character, leadership, service, and citizenship. The selection process begins in the spring of the seventh-grade year. Only eighth graders are members of the BMS chapter of NJHS.

Once selected, members have the responsibility to demonstrate these qualities. Candidates for NJHS membership must have attended BMS for one semester. Many students, including students of military parents, are required to move with parents that have transferred in their work. The present principal should seek a recommendation from the previous school principal pursuant to the candidate's selection.

Membership Requirements

1. The Faculty Council of BMS has determined that any 7th grade student with a cumulative grade point average of 90 or above at the end of the fifth six-week period is considered academically eligible for NJHS selection.
2. Students who have received 5 or more days of ISS, 1 placement of OSS, or 1 placement of DAEP during their 7th grade year are not eligible for membership in NJHS.
3. The seventh-grade core curricular teachers will be provided a list of students who qualify for NJHS selection. The teachers will also be provided with a description of the other four criteria for NJHS selection (leadership, character, service, citizenship). The teachers will then provide input with regard to the eligible list of students and whom they feel exemplifies the NJHS standards. (All faculty input will be recorded and may be viewed per parent/guardian request).
4. Students who then receive four votes are then selected as NJHS members. They will be notified by mail.

Officer Requirements

- Students who have received more than two lunch detentions, two Saturday schools, 5 or more days in ISS, 1 placement in OSS, or 1 placement in DAEP are not eligible to run for an office in NJHS.
- Any NJHS Officer that receives 3 office referrals will be removed from office.

Removal from NJHS

NJHS members who fail to uphold NJHS standards may be dismissed by the Faculty Council. Any member whose cumulative grade point average falls below 85 will be placed on probation for one six-week period. That student will be dismissed if his cumulative grade point average is not at least 85 at the end of the probationary period.

LIBRARY

The library is a learning laboratory with books, computers, magazines, and other materials available for classroom assignments, projects, and reading or listening pleasure. The library is open for independent student use during the following times with a teacher permit:

- School days – 8:10 am – 3:45 pm

Student Library Privileges and Responsibilities

- Students are responsible for the books they checkout, as determined by the computer circulation system.
- Students in grades 5-8 may check out two books at a time.
- Students with overdue books will be fined, as set by the campus librarian and annual school calendar.
- Students with overdue books or lost/damaged books will lose all library privileges until the books are returned and/or fines are paid.
- Lost or damaged materials must be paid for at the original cost. If the item is later returned in good

condition, the money will be refunded except for \$1.00, which will be kept for processing.

- At the end of each 6 weeks, report cards may be withheld for any student who has overdue books or unpaid fines. Other consequences may include detention and loss of privileges.

PHYSICAL ACTIVITY FOR STUDENTS IN MIDDLE SCHOOL

A district shall require students in 6-8th grade to participate in moderate or vigorous daily physical activity for at least 30 minutes for at least four semesters during those grade levels as part of the district's physical education curriculum.

For additional information on the district's requirements and programs regarding middle school student physical activity requirements, please see the principal.

RELEASE OF STUDENTS FROM SCHOOL

Because class time is important, doctor's appointments should be scheduled, if possible, at times when the student will not miss instructional time.

A student who will need to leave school during the day must follow the campus sign-out procedures before leaving the campus. Otherwise, a student will not be released from school at times other than at the end of the school day.

Unless the principal has granted approval because of extenuating circumstances, a student will not regularly be released before the end of the instructional day; this would also include an early release for lunch. If a student becomes ill during the school day, the student should receive permission from the teacher before reporting to the school nurse. The nurse will decide whether the student should be sent home and will notify the student's parents.

RELEASING STUDENTS

Parents should pick up students inside of the main office. This allows the school to properly check the identity of the parent and ensure the safety of the student. Parents who call beforehand to notify the school will still be required to pick up students in the main office. Students will not be released to a parent or guardian unless they enter the building.

REPORT CARDS / PROGRESS REPORTS AND CONFERENCES

Report cards with each student's grades or performance and absences in each class or subject are issued to parents at least once every six weeks for students in 1st- 12th grades and nine weeks for kindergarten students.

At the end of the first three weeks of a grading period or during the fourth week of a nine-week grading period, parents will be given a written progress report of their child's performance. If the student receives a grade lower than 70 in any class or subject at the end of a grading period, the parent will be requested to schedule a conference with the teacher of that class or subject. Conferences with teachers may be scheduled by calling (806)273-1037.

Teachers follow grading guidelines that have been approved by the superintendent pursuant to the board-adopted policy and are designed to reflect each student's relative mastery of each assignment for the grading period, semester, or course. State law provides that a test or course grade issued by a teacher cannot be changed unless the board determines that the grade was arbitrary or contains an error, or that the teacher did not follow the district's grading policy.

Questions about grade calculation should first be discussed with the teacher; if the question is not resolved, the student or parent may request a conference with the principal in accordance with FNG (LOCAL). The report card or unsatisfactory progress report will state whether tutorials are required for a student who receives a grade lower than 70 in a class or subject.

SAFETY

Drills: Fire, Tornado, and Other Emergencies

From time to time, students, teachers, and other district employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.

During a fire drill the teachers should follow the directions posted on the emergency procedures sign in their classroom. Teachers should **leave classroom doors open** when exiting the classroom.

During a tornado drill, the teachers should follow the directions posted on the emergency procedures sign in their classroom. Teachers should **close classroom doors** after the last student has exited into the hall.

SCHOOL FACILITIES

Use by Students Before and After School

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place.

Students should not be in the building before 7:45 a.m. unless the student has a written pass from a staff member. At 7:45 a.m. students can enter the cafeteria to eat breakfast or study. Students going to the cafeteria may only enter the building through the cafeteria doors on the Southwest entrance of the campus. Students that are not in the cafeteria are expected to report to the following areas:

- 7th grade students should report to the South blacktop area closest to the faculty parking lot.
- 8th grade students should report to the blacktop area in between the North and South gymnasium.

On days with cold weather or excessive precipitation students will be allowed to wait in the South gymnasium before school. Students should report to the following areas:

- 7th grade students should sit in the middle section of the bleachers.
- 8th grade students should sit in the bleachers on the East side of the gymnasium closest to the locker rooms.

Unless the teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus.

After dismissal from school in the afternoon, and unless involved in an activity under the supervision of a teacher, students must leave campus immediately.

SECURITY

Borger ISD has implemented an electronic visitor management system. The system can replace manual paper-based logs. It will allow schools and facilities to produce visitor badges, monitor volunteer hours, and electronically check all visitors against registered sexual offender databases. The overall goal is to better control access to all schools; thus, providing enhanced protection for our students and staff.

STAAR (State of Texas Assessments of Academic Readiness)

The State of Texas Assessments of Academic Readiness (STAAR) is the criterion-referenced state assessment program. In addition to routine tests and other measures of achievement, students at certain grade levels will take state-mandated tests in the following subjects:

- Mathematics, annually in grades 7–8
- Reading, annually in grades 7–8
- Social studies in grade 8
- Science in grade 8
- Any other subject and grade required by federal law

STAAR Alternate, for students receiving special education services, will be available for eligible students as determined by the student's ARD committee.

TARDINESS

Students are tardy if they are not in their assigned rooms when the bell rings. If a student enters a classroom tardy with a signed pass from teacher or office personnel, the student will not be counted as tardy.

If a student is tardy, the teacher will document the tardy utilizing the online attendance system.

Parents will be contacted about patterns of tardies and discipline will be assigned.

Vaping (e-cigarettes) & tobacco.

Tobacco and E-Cigarettes Prohibited (All Grade Levels and All Others on School Property) Students are prohibited from possessing or using any type of tobacco product, electronic cigarette (e-cigarette), or any other electronic vaporizing device while on school property or while attending an off-campus school-related activity. The district and its staff strictly enforce prohibitions against the use of all tobacco products, e-cigarettes, or any other electronic vaporizing device by students and all others on school property and at school-sponsored and school-related activities.

For any offense, a student in possession of a vape, e-cigarette or tobacco product will receive up to 30 days DAEP along with the criminal charges for the Class C offense of possession of tobacco, vapes (e-cigarettes) from the School Resource Officer.

Lunch detention procedures and rules

Lunch detention A 15-minute assignment held Monday through Friday.

It begins promptly at the start of lunch and ends 15 minutes later. Students arriving late will not be allowed to enter the detention room to serve their assignment and are subject to further disciplinary action.

Saturday School

Teachers will arrive at 7:45 and wait in the BMS entry way for students until 8:10 then everyone will move to the library. Teachers will make sure that students sign in with arrival time and sign out again when leaving. Students who arrive later than 8:00 am will be required to stay later than 12 noon. All students must remain until 12:00 noon and then sign out. All school rules will be followed: dress code, no food or drink, and no cell phones. There will be a restroom break and walk at 10:00 am. No student will be allowed to sleep. One warning will be issued and then the parent will be called to come pickup the student. Students will sign out and be dismissed through the front doors of the school building.

General Procedures:

Saturday School is every other weekend and begins promptly at 8:00 a.m. and ends at 12:00 p.m.

Bathroom breaks will be allowed between 10:00 am and 10:15 am.

All students must sign in upon their arrival with the supervising teacher(s).

Students shall participate in makeup assignments unless other arrangements have been made.

Students are not allowed to sleep in Saturday School. If a student chooses to sleep, then he/she will be dismissed and referred to an assistant principal for further disciplinary action.

Students are not allowed to talk unless given permission by the supervising teacher(s).

Saturday School is a four-hour assignment. Students serving Saturday School as a disciplinary consequence must attend the entire session; therefore, early release is not allowed.

ZAP (Zeroes Aren't Permitted)

General Procedures Zeros Aren't Permitted (ZAP) is a program to increase expectations of students who repeatedly, or occasionally, fail to complete and turn in homework assignments/projects on time. ZAP emphasizes the belief that homework, assignments and projects are important and must be completed. The ZAP program is not a form of punishment rather a program to send the message that failure is not acceptable.

Main Objectives

Improve academic performance by students

Increase sense of responsibility for academic success

Develop better student habits and higher quality of work

Increase communication between school and home How this will be done

Provide students a "second chance" to turn in their work

Students will have 1-day grace period for each assignment

Provide a supervised study time Monday through Friday during enrichment class periods

Not allowing the student to "do nothing"

Place a higher expectation on student success